



**Raffles Student Care Centre LLP**  
570 Hougang Street 51  
#01-105 Singapore 530570  
Email: [admin@rafflesstudentcare.com](mailto:admin@rafflesstudentcare.com)

**21 October 2021**

Dear Parents/Guardians,

### **STUDENT CARE CENTRE AT PUNGGOL VIEW PRIMARY SCHOOL**

We would like to thank Punggol View Primary School for giving us the opportunity to operate the school-based Student Care Centre (SCC) **from January 2022 onwards**.

Raffles Student Care was established in 2008 and has been operating community and school-based student care centres at various locations across the country. We are guided by our Company Vision of **Building Our Next Generation**, in which we inculcate core values and life skills to our young children to ensure they grow up well. A child going through our Raffles Student Care programme would, in time, be a confident, well-adjusted young adult - resilient, responsible, respectful and compassionate.

Please let me take this opportunity to introduce myself. I am Ms Nur Shamira Binte Mohamed Khair (Shamira), the designated Centre Supervisor for Raffles Student Care Centre for our Punggol View Primary School branch (PV). You can contact me at [PV@RafflesStudentCare.com](mailto:PV@RafflesStudentCare.com) if you have any queries or concerns.

#### **1. Registration Procedure for new 2022 Primary 1 students**

Registration will start on **Friday, 19 November 2021**. We will be having a Townhall Virtual Meeting on **Wednesday, 24 November 2021**. Please refer to Paragraph 4 for more details with regards to the townhall meeting.

Please complete our Registration Form at <http://www.rafflesstudentcare.com/Registration> by **Friday, 26 November 2021** if you intend to place your child in our Student Care Centre.

Our staff shall contact you starting from **Monday, 6 December 2021** to follow-up with you to complete the registration process - to settle the payments, admin procedures and any other necessary documents (e.g. for SCFA).

#### **2. Fee Structure at Punggol View Primary School**

Item	Amount (SGD)	Remarks
Monthly Fees	\$215.00	For January 2022 - December 2023
Registration Fee	\$20.00	A one-time, non-refundable charge.
T-shirts (per piece)	\$10.00	T-shirts to be worn at all times in the centre.
Deposit	\$215.00	Non-refundable, used to offset the final month with the centre.
Holiday Full Day Surcharge	\$0	There will be no full day surcharge.
Material Fee	\$0	There will be no material fee.
Yearly Insurance Fee	\$0	Paid for by Raffles Student Care.

#### **3. Student Care Financial Assistance (SCFA) Scheme**

The Ministry of Social and Family Development provides Student Care subsidies. The SCFA Scheme is available to families with a total gross monthly household income of \$4,500 or less, or gross monthly per capita income not exceeding \$1,125. Please refer to <https://www.msf.gov.sg/Comcare/Pages/ComCare-Student-Care-Subsidies.aspx> for more information.

#### 4. Lunchtime Townhall Virtual Meeting

We will be holding a virtual meeting via Zoom on **Wednesday, 24 November 2021** at 12pm. The objective of this meeting is to share more details on our programmes and daily routines in SCC. We will also be happy to answer any questions that you may have. We expect that the townhall will not last more than an hour. For parents who are unable to make it for the townhall meeting, you will be able to download the presentation slides and the questions and answers raised after the session.

For more information and URL link to the Townhall meeting, please see [📄 20210818 Punggol View Primary School Townhall Meeting Details](#).

#### 5. Summary

Events/Agenda	Important Dates
Commencement of Registration	19 November 2021
Townhall Virtual Meeting	24 November 2021
End of Registration	26 November 2021
Inform Parents of the Registration Outcome	6 December 2021 - 8 December 2021

#### 6. Contact Details

Centre Supervisor: Nur Shamira

Email: [PV@RafflesStudentCare.com](mailto:PV@RafflesStudentCare.com)

Should you require more information, you may email us at the following and we will get back to you as soon as possible.

Thank you.

Yours sincerely,

*Shamira Khair*

Shamira Khair  
Centre Supervisor  
Raffles Student Care Centre (Punggol View) LLP